



**Windsor Public Library Board Meeting**  
Tuesday, April 17, 2018  
4:45 p.m.  
**Central Branch**

**Present:** Mayor D. Dilkens, Councillor I. Kusmierczyk, D. Lee, D. McFarlane, M. Payne, H. Reidel J. Stuart

**Regrets:** Councillor R. Bortolin, Councillor J. Gignac

**Staff:** K. Pope (CEO), V. Critchley, D. Seguin, C. Anson, C. Rideout-Arkell, N. Peel, C. Woodrow, A. Craig, A. Rutherford (Secretary)

**Guests:** F. I. Tunks, P. Mourad, J. Dattilo

1. **Call to Order:** D. Dilkens called the meeting to order at 4:45 p.m.

2. **Adoption of agenda:**

26.18	<b>Moved:</b>	H. Reidel	<b>Seconded:</b>	M. Payne
	THAT the agenda be adopted as presented. <b>CARRIED</b>			

3. **Disclosure of Pecuniary Interest:** None

4. **Presentations:** Building Project Updates

The Board received reports on the Chisholm, Budimir and Muir projects. F. I. Tunks, P. Mourad and J. Dattilo gave verbal updates. Discussion and questions ensued, re: Budimir and its heritage status, community consultation for all 3 projects the plans for the Muir branch tower and public access.

27.18	<b>Moved:</b>	J. Stuart	<b>Seconded:</b>	M. Payne
	THAT the Windsor Public Library Board accepts the John Muir and Budimir Project Updates as presented. <b>CARRIED</b>			

**5. Communications:**

28.18	<b>Moved:</b>	H. Reidel	<b>Seconded:</b>	D. McFarlane
	THAT the WPL Board accepts Communications as presented. <b>CARRIED</b>			

**6. Minutes:**

29.18	<b>Moved:</b>	M. Payne	<b>Seconded:</b>	J. Stuart
	To approve the minutes of the WPL Board meeting held February 20, 2018 as presented. <b>CARRIED</b>			

**7. Business Arising: None**

**8. Administrative Reports:**

**CEO Report & Questions**

30.18	<b>Moved:</b>	H. Reidel	<b>Seconded:</b>	J. Stuart
	THAT the Windsor Public Library Board accepts the CEO's Report as presented. <b>CARRIED</b>			

**Financial Statement February YTD**

31.18	<b>Moved:</b>	H. Reidel	<b>Seconded:</b>	D. McFarlane
	THAT the Windsor Public Library Board accepts the Financial Statement February YTD as presented. <b>CARRIED</b>			

**2017 Surplus/Deficit Report:** No report; this will be presented at the next meeting.

**9. New Business:**

1) 2017 Annual Review – Budimir Branch Report: A. Craig highlighted his report re: programming numbers increasing due to school visits and “How To” programming.

32.18	<b>Moved:</b>	H. Reidel	<b>Seconded:</b>	M. Payne
	THAT the Windsor Public Library Board accepts the 2017 Annual Review – Budimir Branch Report as presented. <b>CARRIED</b>			

2) 2017 Annual review – Riverside Branch Report: A. Craig highlighted the increase in programming numbers due to adult sensory story times and home-school co-op. Flooding at both branches had some impact on numbers.

33.18	<b>Moved:</b>	H. Reidel	<b>Seconded:</b>	M. Payne
	THAT the Windsor Public Library Board accepts the 2017 Annual Review – Riverside Branch Report as presented. <b>CARRIED</b>			

**10. Review of Board Reimbursements: None**

**11. Next Meeting:** Tuesday, May 15, 2018

**12. In Camera: Separate Agenda**

34.18	<b>Moved:</b>	D. McFarlane	<b>Seconded:</b>	H. Reidel
	THAT the Board move in camera at 5:09 p.m. <b>CARRIED</b>			

35.18	<b>Moved:</b>	H. Reidel	<b>Seconded:</b>	D. McFarlane
	THAT the Board move back to public session at 5:40 p.m. <b>CARRIED</b>			

36.18	<b>Moved:</b>	H. Reidel	<b>Seconded:</b>	I. Kusmierczyk
	THAT the Board directs Administration to carry out the directions approved In Camera. <b>CARRIED</b>			

**13. Adjournment:**

37.18	<b>Moved:</b>	I. Kusmierczyk	<b>Seconded:</b>	D. McFarlane
	THAT the Board adjourn the meeting at 5:42 p.m. <b>CARRIED</b>			

APPROVED:

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X

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Mayor Drew Dilkens  
Chair, Windsor Public Library Board

X

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Kitty Pope  
CEO, Windsor Public Library

X

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Anne Rutherford  
Manager Board Operations & Executive Assist...